



FORUM
delle Camere di Commercio dell'Adriatico e dello Ionio
of the Adriatic and Ionian Chambers of Commerce
Gospodarskih Komora Jadransko-jonskog područja

Under the patronage of:



With contributions from:



Provincia
di Ancona

www.womeninbusiness.forumaic.org



Call for the concession of prizes to innovative women enterprises of the Adriatic and Ionian Area

Participation sheet

**The form must be filled in and sent, complete with all other documentation
required no later than 1st February 2011.**

Name Surname

Business (company name)

Registered offices
Address (number and street)

Town/City

Country

Telephone and fax

E-mail

Website

Other offices: YES NO Specify where _____

Activity start date _____ Company business _____

Secretariat of Women Entrepreneurship Workgroup:

Forum AIC - c/o Ancona Chamber of Commerce – Piazza XXIV Maggio, 1 60124 - Ancona (Italy)
phone 0039 071 5898266/249/218; fax 0039 071 5898255; e-mail: segreteria@forum.an.camcom.it - www.forumaic.org



Legal status

Individual firm Company Other (cooperative, etc.) _____

Total number of partners _____ of which women (min. 50%) _____

Number of employees _____ of which women _____

MARKET OF REFERENCE

1. The business operates on the following market:

domestic international

If the business operates on the international market, specify the geographic area.

FURTHER INFORMATION

1. Has the business already participated in similar contests?

YES NO

BUSINESS CONTACT FOR THE PRIZE CONTACTABLE BY THE SECRETARIAT:

Name Surname _____

Office held _____

Address _____

Town/City _____ Country _____

Telephone _____ E- mail _____



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Documents to be attached:

- entrepreneurial sheet (attachment no. 1)
- photocopy of a valid ID
- explanatory material/documentation considered useful to best illustrating the project (brochure, prototypes)

To this end, *in accordance with Art. 4 of Italian Presidential Decree no. 445 dated 28th December 2000, aware of the criminal liability in the event of untruthful declarations and the formation or use of false deeds (Art. 76 of Italian Presidential Decree no. 445/2000),*

THE APPLICANT DECLARES:

- that they hereby accept all the contest regulations;
- that the business is in full and free exercise of its rights (not being in a state of liquidation, bankruptcy, arrangements with creditors, administered by the court or similar such situations deriving from similar procedures as envisaged by the respective national legislations);
- that they accept the fact that no materials sent will be returned;
- that they are willing to provide any additional information as may be useful to assessing and selecting candidates.

PRIVACY DISCLOSURE

The Forum of the Chambers of Commerce of the Adriatic and Ionian Area – 1 Piazza XXIV Maggio, 60124 Ancona is the subject in charge of the processing of your Personal Data.

In accordance with Italian legislative decree no. 196/03, the data required by this notice and the attached forms, will be used for the purposes and methods set out by the notice and for eventual promotion of the Workgroups' new initiatives. The data required could be communicated to other Initiatives promoters in full compliance with the stated regulations and the obligations of secrecy.

I, the undersigned, hereby consent to the processing of my personal data as described in the disclosure made in accordance with Italian Legislative Decree no. 196/03 on the protection of personal data.

I accept

Stamp
Signed by the legal representative

Place and Date

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3. Briefly describe the general characteristics of your product/service.

4. Is there a link between your activity and the promotion of the territory?

YES NO

If YES, what?

5. Has the business taken (or is it taking) steps aimed at reducing its environmental impact beyond the limits established by current legislation?

YES NO

If YES, what?

- use of recycled materials and raw materials
- use of renewable energy sources
- reduction in consumption of raw materials (water, electricity, natural gas, etc.)
- separate waste collection (paper, plastic, glass, etc.)
- reduction of noise pollution and other emissions
- use of Ecolabel-branded and organic products
- staff training and awareness-raising to matters of environmental nature
- other (please specify) _____

Describe briefly.



6. Does the business apply a certified environmental management system (e.g. UNI EN ISO 14001), is it EMAS registered (Community Regulation no. 761/2001) or is it in possession of other certificates?

YES NO

If YES, which?

7. Has the business promoted environmental communication actions?

YES NO

If YES, what?

8. Briefly describe the initiatives and voluntary projects developed by the business and/or underway that can be traced to criteria and objectives of Social Responsibility.
(e.g. quality of work, equal opportunities, relations with employees, suppliers, local community)



9. Does the business adopt human resource management policies/strategies beyond the limits established by current legislation?

- YES NO

If YES, what?

- conciliation of working times in the business in relation to life times (flexitime, part-time, working from home, etc.)
- lifelong learning
- train-on-job programmes for new employees
- employee benefits (nursery schools, housing, services, etc.)
- policies for the protection of health and safety at work
- other _____

Provide a brief description of each policy adopted and the results attained.

10. Since the start-up of activities, has it participated in vocational training courses and/or refreshers' courses?

- YES NO

If YES, what?

11. Has it organised/encouraged the participation of its employees and/or collaborators in vocational training courses?

- YES NO

If YES, what?



12. Do you envisage an increase in employment for the coming years in order to develop your business?

YES NO

13. How are working times in the company combined with life commitments?

14. Have you ever participated in the 'Congress of Women Enterprises of the Adriatic and Ionian Area'?

YES NO

If YES, which edition?

- I Congress 2006 Croatia (Dubrovnik)
- II Congress 2007 Italy (Portonovo – Ancona)
- III Congress 2008 Montenegro (Pržno)
- IV Congress 2009 Albania (Dures)
- V Congress 2010 Bosnia and Herzegovina (Međugorje)

Please provide a brief account of the experience.
